

**Professional Education Programs
Calendar for 2024-2025**

- July 25 **Fall 2024 MAT Teacher Intern Orientation – All MAT Art, Elementary Education, Middle-Level Education, and Special Education (K-12) majors** attend from 8:30 - 12:00 pm and report back from 1:00 – 4:00 pm. (VIRTUAL Zoom Meeting)
- Aug. 16 **Fall 2024 Undergraduate Teacher Intern Orientation – All Undergraduate Elementary, Middle Level, Secondary 7-12 and K-12 Education majors** attend from 8:30 -12:00 pm and report back from 1:00 – 4:00 pm. Museum 157
- Aug. 20 **Fall 2024 Teacher Interns** first day of teaching internship for all ELED, MAT, Secondary 7-12, and K-12 Education majors. Check with your Mentor Teacher for your report time.
- Sept. 9 **Spring 2025 Jonesboro Undergraduate Teacher Interns - Intent Meeting**, Undergraduate Elementary, Middle Level, and Special Education majors, 3:30 p.m.; Secondary 7-12 & K-12 Education majors, 4:30 p.m. Location TBD
- Sept. 10 **Spring 2025 Jonesboro Undergraduate Teacher Interns - Intent Meeting**, Secondary 7-12 & K-12 Education majors, 3:30 p.m.; Undergraduate Elementary, Middle Level, and Special Education majors, 4:30 p.m. Location TBD
- Sept. 12 **Spring 2025 Mountain Home Teacher Interns - Intent Meeting** 12:30 p.m. Location McClain 211
- Sept. 16 **Spring 2025 Mid-South Teacher Interns – Intent Meeting**, Location: UC 108; 9:00 a.m.
- Sept. 17 **Spring 2025 Beebe Teacher Interns - Intent Meeting**, 1:00 p.m. Location University Center 111
- Sept. 17 **Spring 2025 MAT (Art, Business Tech, Elementary, Middle Level, & Special Education K-12) Teacher Interns - Intent Meeting**, 5:00 p.m. - 6:00 p.m. (VIRTUAL Zoom Meeting)
- Oct. 2 **Spring 2025 Undergraduate Teacher Interns - Intent** for Teaching Internship forms due into the Professional Education Programs office; submit to Canvas, PEP Intern Information.
- Oct. 4 **Fall 2024 Elementary and MAT Teacher Interns – All Live Text portfolios** for these majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due October 11.
- Oct. 7 **Fall 2025 Jonesboro Pre-Teacher Intern Check Form Meetings**, Elementary and Middle Level Education majors, 3:30 pm and Secondary 7-12 and K-12 Education majors, 4:30 pm; Location: TBD

- Oct. 8 **Fall 2025 Jonesboro Pre-Teacher Intern Check Form Meetings**, Secondary 7-12 and K-12 Education majors, 3:30 pm and Elementary, Middle Childhood and Special Education majors, 4:30 pm; Location: ED TBD
- Oct. 8 **Fall 2024 Undergraduate Teacher Intern Seminar** – All Undergraduate Elementary, Secondary 7-12 and K-12 Education majors join an in-person meeting at the Cooper Alumni Center from 8:30 a.m. - 10:30 a.m. for licensure information and application checklist 10:30 a.m. – 1:00 p.m. students will attend the Career Fair at The Cooper Alumni Center and have lunch on your own. Rejoin the in-person session from 1:00 p.m. – 3:00 p.m.
- Oct. 9 **Spring 2025 MAT Interns** – Intent for Teaching Internship forms due into the Professional Education Programs office; submit to Canvas, PEP Intern Information- All required Praxis and Foundations of Reading Exams must be taken by this date
- Oct. 10 **Fall 2024 Teacher Interns** – University supervisors must complete the Professional Dispositions Assessment on LiveText for all Capstone Interns/Residents.
- Oct. 11 **Fall 2024 Teacher Interns** end of 1st 8-week teaching sessions for Elementary, MAT (excluding those having a job and a 16-week placement), and K-12 majors who have two placements. **Evaluation packets for ELED must be collected and completed by the University and Experienced Mentor Teacher, and submitted by the University Supervisor to the PEP Microsoft One Drive.**
- Items included in submission: Summative Evaluation; University Supervisor Formative Evaluations and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks; and then Clinical Supervisor’s Formative and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks. Attendance forms and any other supporting materials should also be submitted.
- Oct. 14 **Fall 2024 Teacher Interns** - beginning of 2nd 8-week teaching internship session for Elementary, and MAT Education majors (excluding those having a job and a 16-week placement), and K-12 majors who have two placements. Check with your Mentor Teacher for your report time.
- Oct. 14 **Fall 2024 MAT Teacher Interns** – Required PLC Training and Assessment 5:00 p.m. (VIRTUAL Zoom Meeting)
- Oct. 18 **Fall 2024 Undergraduate Teacher Interns** – Submit edTPA Tasks 1, 2 & 3 for submission to the Pearson system to be scored.
- Oct. 30 **Fall 2025 Pre-Teacher Intern Check Forms** due into the Professional Education Programs office, ED 213
- Nov. 1 **Fall 2024 MAT Teacher Interns** – Submit edTPA Tasks 1, 2, & 3 for submission to the Pearson system to be scored.

- Nov. 21 **Spring 2025 MAT Teacher Intern Orientation – All MAT (Art, Business Tech, Elementary, Middle Level, & Special Education K-12) attend** from 8:30 -12:00 pm and report back from 1:00 – 4:00 pm. (VIRTUAL Zoom Meeting)
- Dec. 6 **Fall 2024 All Teacher Interns/Residents** – All Live Text portfolios for all majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due to the **PEP Microsoft One Drive on December 16th**
- Dec. 6 **Fall 2024 All Teacher Interns** - Last full day of teaching internship for Elementary, MAT, Secondary 7-12 and K-12 Education majors
- Dec. 9 **Fall 2024 ALL Teacher Interns – Exit Evaluation and Evaluation of Teaching Internship Experiences** for Elementary, MAT, Secondary 7-12 and K-12 Education majors. **Specific time schedules for each group are TBA.**
- Dec. 10 **Fall 2024 Teacher Interns** - Evaluation form packets for all teacher interns (Elementary, MAT, Secondary 7-12, and K-12 Education majors) **must be collected and completed by University Supervisors and submitted to the PEP Microsoft One Drive.**
- Items included in submission: Summative Evaluation; University Supervisor Formative Evaluations and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks; and then Clinical Supervisor’s Formative and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks. Attendance forms and any other supporting materials should also be submitted.
- Dec. 10 First Day a Fall 2024 Intern can substitute teach or begin a teaching contract.
- Dec. 14 **Fall 2024 Commencement Ceremony – See Commencement Website for specific times for all majors**
- Dec. 16 **Fall 2024 All Teacher Interns** – Final Grades due at **12:00 p.m. /noon** for all teacher interns (Elementary, MAT, Secondary 7-12, and K-12 Education majors) **Final grades must be posted by University Supervisors.**
- Dec. 16 **Degree Conferral Date** – **It takes at least two weeks for your transcript to be updated with your degree conferral. Once your degree has been posted, you may begin your online licensure application.**

- Jan. 9 **Spring 2025 Undergraduate Teacher Intern Orientation – All Campuses -** Elementary, Middle Level, BSE Special Education, Secondary, and K-12 Education majors report to Location TBD, 9:00 -12:00pm and report back from 1:00-4:00pm.
- Jan. 10 **Spring 2025 Undergraduate Teacher Intern Seminar – Jonesboro and Mid-South Elementary, Middle Level, BSE Special Education K-12, Secondary 7-12 and K-12 education majors** attend from 8:30 -12:00 pm and report back from 1:00 – 4:00 pm. Location TBD
- Jan. 10 **Spring 2025 Teacher Intern Seminar – Beebe and Mountain Home Elementary and Middle Level Education interns** report to branch campuses for seminar and university supervisor meetings. (Location TBA)
- Jan.13 **Spring 2025 Teacher Interns** first day of teaching internship for all Elementary, Middle Level, Special Education, MAT, Secondary 7-12, and K-12 Education majors. Check with your Mentor Teacher for your report time.
- Feb. 10 **Fall 2025 Jonesboro Undergraduate Elementary Teacher Interns Intent Meeting – 3:30 p.m.; Secondary 7-12, and K-12 Teacher Interns Intent Meeting – 4:30 p.m.** Location: TBA
- Feb. 11 **Fall 2025 Jonesboro Undergraduate Secondary 7-12 and K-12 Teacher Interns Intent Meeting – 3:30 p.m.; Elementary Undergraduate Teacher Interns Intent Meeting – 4:30 p.m.** Location: TBA
- Feb. 18 **Fall 2025 MAT (Art, Business Tech, Elementary, Middle Level, Special Education K-12) Teacher Interns - Intent Meeting, 5:00 p.m. - 6:00 p.m.** (VIRTUAL Zoom Meeting)
- Feb. 21 **Spring 2025 Elementary, Middle Level, Special Education, Secondary 7-12 & K-12 and MAT Teacher Interns with two placements –** All Live Text portfolios for these majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due to the **PEP Microsoft One Drive on February 28.**
- Feb. 26 **Spring 2025 Teacher Interns –** University supervisors must complete the Professional Dispositions Assessment (EDA) on LiveText for **all Capstone Interns.**
- Feb. 26 **Fall 2025 Jonesboro Elementary, Secondary 7-12, K-12, and MAT Teacher Interns - Intent for Teaching Internship forms due** into the Professional Education Programs office; submit Canvas, PEP Intern Information.
- Feb. 27 **Spring 2026 Beebe Elementary and Middle Level Teacher Interns - Pre-Teacher Intern Check Form Meeting, 2:00 p.m.** (Virtual Zoom Meeting with students in class at Beebe)

- March 3 **Spring 2026 Jonesboro Undergraduate Pre-Teacher Intern Check Form meeting.** Elementary Education, Middle Level, and Special Education majors, 3:30 p.m. and Secondary 7-12 and K-12 majors, 4:30 p.m. (Location TBA)
- March 4 **Spring 2026 Jonesboro Undergraduate Pre-Teacher Intern Check Form Meeting.** Secondary 7-12 and K-12 majors, 3:30 p.m. and Elementary Education, Middle Level, and Special Education majors, 4:30 p.m. (Location TBA)
- March 4 **Spring 2025 Undergraduate Teacher Intern Seminar** – All Elementary, Middle Level, and Secondary 7-12 and K-12 Education majors report to the Location TBD from 9:00 a.m. – 12:00 p.m. for licensure information, attend the A-State Career Fair and lunch break. Rejoin the Seminar from 1:00 p.m. – 4:00 p.m. for workshop sessions.
- March 6 **Spring 2026 Mountain Home Elementary and Middle Level Teacher Interns – Pre-Teacher Intern Check Form Meeting,** Time: TBA, Location: TBA
- March 7 **Spring 2025 Teacher Interns** end of 1st 8-week teaching sessions for Elementary, Special Education, MAT, Secondary 7-12, and K-12 Education majors with two placements. Evaluation Form Packets for Elementary and Middle Childhood must be submitted to the PEP Microsoft One Drive. **University Supervisors are responsible for ensuring this occurs and for posting grades at the end of the semester.**
- Items included in submission: Summative Evaluation; University Supervisor Formative Evaluations and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks; and then Clinical Supervisor’s Formative and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks. Attendance forms and any other supporting materials should also be submitted.
- March 10 **Spring 2025 Teacher Interns** - beginning of 2nd 8-week teaching internship session for **Elementary, Special Education, MAT (without jobs), Secondary 7-12, and K-12** education majors with two placements. Check with your Mentor Teacher for your report time.
- March 13 **Spring 2026 Mid-South Elementary and Middle Level Teacher Interns - Pre-Teacher Intern Check Form Meeting.** Time: TBA, Location: TBA
- March 13 **Spring 2025 Teacher Interns** – Submit edTPA Tasks 1, 2, & 3 for submission to the Pearson system to be scored.
- March ?? **Lillian Barton Scholarship, Sibylla & Kenneth Peters Scholarship and June & Lloyd Goff Scholarship** forms for Fall 2025 due - Apply online.
- March 27 **Spring 2026 Beebe, Jonesboro Undergraduate, Mid-South, and Mountain Home Capstone Elementary, Middle Level, Special Education, Secondary 7-12, and K-12 Teaching Internships** – Pre-Teacher Intern Check forms due in the Professional Education Programs office, ED 213.

- April 4 **Spring 2025 MAT Teacher Interns** – Submit edTPA Tasks 1, 2, & 3 for submission to the Pearson system to be scored.
- April 25 **Spring 2025 Teacher Interns** – All Live Text portfolios for all majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due to the **PEP Microsoft One Drive on May 2.**
- May 2 **Spring 2025 Teacher Interns** - Last full day of teaching internship for Elementary, Middle Level, MAT, Secondary 7-12, and K-12 Education majors
- May 5 **Spring 2025 Undergraduate Teacher Interns – Exit Evaluation and Evaluation of Teaching Internship Experiences** for all Elementary, Middle Level, Secondary 7-12 and K-12 Education majors, **Specific time schedules for each group are TBA.**
- May 5 **Spring 2025 MAT Teacher Interns** - – **Exit Evaluation and Evaluation of Teaching Internship Experiences** for **MAT** majors, Time TBD
- May 6 First Day a Spring 2025 Intern can substitute teach or begin a teaching contract.
- May 6 **Spring 2025 Teacher Interns** - Evaluation form packets for all teacher interns (Elementary, Middle Level, Special Education, MAT, Secondary 7-12, and K-12 majors) **must be collected and completed by the University and Clinical Supervisors.** Evaluation Form Packets for All Spring 2024 interns must be submitted to the PEP Microsoft One Drive. **University Supervisors are responsible for ensuring this occurs and for posting grades at the end of the semester.**
- Items included in submission: Summative Evaluation; University Supervisor Formative Evaluations and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks; and then Clinical Supervisor’s Formative and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks. Attendance forms and any other supporting materials should also be submitted.
- May 10 **Spring 2025 Commencement Ceremony – See Commencement Website for specific times for all majors**
- May 12 **Degree Conferral Date - It takes at least two weeks for your transcript to be updated with your degree conferral. Once your degree has been posted, you may begin your online licensure application.**
- May 12 **Spring 2025 All Teacher Interns** – Final Grades due at 12:00 pm/noon for all graduating teacher interns (Elementary Middle Level, MAT, Secondary 7-12, and K-12) **must be posted by University Supervisors.**